

EDVANTAGE® SMALL BUSINESS ENROLLMENT

Instructions

To begin enrollment, please follow these instructions to complete the “**Edvantage® Small Business Enrollment Form**”:

1. “**Contact Information & Company Profile**”.

Notes within this section:

- (a) “**Area of Industry**” Please provide your company’s primary industry. This information is used to determine the most appropriate template for your company’s personalized site within the Edvantage® Program website.
- (b) “**Full Name**” This should be the individual who will be administering the Program for your business.
- (c) “**E-mail**” Edvantage® provides all confirmations, documents and distribution information via e-mail and electronic format. **Please verify that the listed e-mail address is accurate.**
- (d) “**Website**” Your company’s personalized Edvantage® site will be linked back to your company’s web address.
- (e) “**Number of Employees**” This information is required to provide access for all participating employees. This number must be accurate to ensure proper coverage and availability of services.
- (f) “**Desired Start Date**” If you do not wish to enroll immediately, please provide the date that you wish to begin your company’s participation.

2. The next section requires your company to choose its **URL** on the Edvantage® Program. Please choose a name for your Edvantage® site. If it is unavailable, we will contact you regarding the options available.

Example: www.EdvantageProgram.com/XYZCompany

3. “**Package and Pricing**”: The Edvantage® Small Business price of **\$390.00** includes the company’s enrollment, set-up, maintenance, ongoing support and use of all products described in the Edvantage® Small Business Program for up to 15 employees and their respective families. Businesses with greater than 15 employees will be charged an additional \$25.00 per employee annually. Businesses with greater than 100 employees should contact an Edvantage® Representative at (800) 544-8976 to discuss larger volume pricing. Program costs are paid in full upon enrollment and require authorized renewal on an annual basis. *

Employee Enrollment	Price per Year
1-15	\$390.00
16-100	\$390.00 plus \$25.00 per additional Employee over 15
101 or more	Please call to discuss

* To review the Edvantage® Small Business Terms and Conditions, please find them at www.EdvantageProgram.com/Business under the “**Documents**” menu heading.

4. **Enrollment Authorization:** Signature Authorization is required.

5. Please send the completed **Enrollment Form**, along with payment for the appropriate Tier Package, to:

Edvantage® Program
Van Horn Communications
Devonshire Towers II
2141 Downyflake Lane
Allentown, PA 18103



EDVANTAGE® SMALL BUSINESS PACKAGE IS VALUED AT OVER \$500.00 PER EMPLOYEE IN PRODUCTIVITY AND SAVINGS ANNUALLY

EDVANTAGE® SMALL BUSINESS ENROLLMENT FORM

Contact Information & Company Profile:

Business Name: _____

Area of Industry: _____
(i.e. CPA, Law Firm, Dentistry, Restaurant, Service Provider, Real Estate, Manufacturing, etc.)

Full Name: _____

Position / Title: _____

Address 1: _____

Address 2: _____

City, State & Zip: _____

Phone Number(s): _____ Fax: _____

E-mail: _____ Website: _____

Number of Employees: _____ Desired Start Date: _____

URL: (Businesses Participating receive a customized website on the Edvantage® Small Business Program site.)

Please list the name of your desired site (i.e. www.edvantageprogram.com/BusinessName) :

Name: www.edvantageprogram.com/ _____

Package & Pricing:

Edvantage® Small Business is priced by Employee Enrollment and is paid on an annual basis for 1-year terms. *

Employee Enrollment	Price per Year	Cost
Base Package includes 1-15	\$390.00	\$ 390.00
Number of Employees Above 15	_____ X \$25.00	+ \$ _____
Total Annual Cost		\$ _____

If your company employs more than 100 individuals, please call us to discuss volume pricing.

* To review the Edvantage® Small Business Terms and Conditions, please find them at www.EdvantageProgram.com/Business under the "Documents" menu heading.

Enrollment Authorization:

Our Business agrees to enroll in the Edvantage® Small Business Program for **One Year at the amount determined above.**

Signature: _____ Date: _____

Name (Print): _____