

# EDVANTAGE<sup>®</sup> SMALL BUSINESS ENROLLMENT

## Instructions

To begin enrollment, please follow these instructions to complete the “**Edvantage<sup>®</sup> Small Business Enrollment Form**”:

1. “**Contact Information & Company Profile**”.

Notes within this section:

- (a) “**Area of Industry**” Please provide your company’s primary industry. This information is used to determine the most appropriate template for your company’s personalized site within the Edvantage<sup>®</sup> Program website.
- (b) “**Full Name**” This should be the individual who will be administering the Program for your business.
- (c) “**E-mail**” Edvantage<sup>®</sup> provides all confirmations, documents and distribution information via e-mail and electronic format. **Please verify that the listed e-mail address is accurate.**
- (d) “**Website**” Your company’s personalized Edvantage<sup>®</sup> site will be linked back to your company’s web address.
- (e) “**Number of Employees**” This information is required to provide access for all participating employees. This number must be accurate to ensure proper coverage and availability of services.
- (f) “**Desired Start Date**” If you do not wish to enroll immediately, please provide the date that you wish to begin your company’s participation.

2. The next section requires your company to choose its **URL** on the Edvantage<sup>®</sup> Program. Please choose a name for your Edvantage<sup>®</sup> site. If it is unavailable, we will contact you regarding the options available.

**Example:** [www.EdvantageProgram.com/XYZCompany](http://www.EdvantageProgram.com/XYZCompany)

3. “**Package and Pricing**”: The Edvantage<sup>®</sup> Small Business price of **\$390.00** includes the company’s enrollment, set-up, maintenance, ongoing support and use of all products described in the Edvantage<sup>®</sup> Small Business Program for up to 15 employees and their respective families. Businesses with greater than 15 employees will be charged an additional \$25.00 per employee annually. Businesses with greater than 100 employees should contact an Edvantage<sup>®</sup> Representative at (800) 544-8976 to discuss larger volume pricing. Program costs are paid in full upon enrollment and require authorized renewal on an annual basis. \*

Employee Enrollment	Price per Year
1-15	\$390.00
16-100	\$390.00 plus \$25.00 per additional Employee over 15
101 or more	Please call to discuss

\* To review the Edvantage<sup>®</sup> Small Business Terms and Conditions, please find them at [www.EdvantageProgram.com/Business](http://www.EdvantageProgram.com/Business) under the “**Documents**” menu heading.

4. **Enrollment Authorization:** Signature Authorization is required.

5. Please send the completed **Enrollment Form**, along with payment for the appropriate Tier Package, to:

**Edvantage<sup>®</sup> Program**  
**Van Horn Communications**  
Devonshire Towers II  
2141 Downyflake Lane  
Allentown, PA 18103



EDVANTAGE® SMALL BUSINESS PACKAGE IS VALUED AT OVER \$500.00 PER EMPLOYEE IN PRODUCTIVITY AND SAVINGS ANNUALLY

## EDVANTAGE® SMALL BUSINESS ENROLLMENT FORM

### Contact Information & Company Profile:

Business Name: \_\_\_\_\_

Area of Industry: \_\_\_\_\_  
(i.e. CPA, Law Firm, Dentistry, Restaurant, Service Provider, Real Estate, Manufacturing, etc.)

Full Name: \_\_\_\_\_

Position / Title: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Number of Employees: \_\_\_\_\_ Desired Start Date: \_\_\_\_\_

**URL: (Businesses Participating receive a customized website on the Edvantage® Small Business Program site.)**

Please list the name of your desired site (i.e. [www.edvantageprogram.com/BusinessName](http://www.edvantageprogram.com/BusinessName)) :

Name: [www.edvantageprogram.com/](http://www.edvantageprogram.com/) \_\_\_\_\_

### Package & Pricing:

**Edvantage® Small Business** is priced by Employee Enrollment and is paid on an annual basis for 1-year terms. \*

Employee Enrollment	Price per Year	Cost
<b>Base Package includes 1-15</b>	\$390.00	\$ 390.00
<b>Number of Employees Above 15</b>	_____ X \$25.00	+ \$ _____
<b>Total Annual Cost</b>		\$ _____

**If your company employs more than 100 individuals, please call us to discuss volume pricing.**

\* To review the Edvantage® Small Business Terms and Conditions, please find them at [www.EdvantageProgram.com/Business](http://www.EdvantageProgram.com/Business) under the "Documents" menu heading.

### Enrollment Authorization:

Our Business agrees to enroll in the Edvantage® Small Business Program for **One Year at the amount determined above.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Print): \_\_\_\_\_